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| <p style="text-align: center;">Neighbourhood Plan Review Minutes of Steering Group Meeting Held on Tuesday 29 October 2019 at Wyre Forest House, Kidderminster</p> |  |
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Attending: Cllrs W Mack, D Thomas, Mrs D Dolley, Mrs Y Scriven
Helen Checkett, Barbara Sarbinowska Wyre Forest District Council

1. Housing Needs Survey

A discussion took place about the interpretation of the results of the Housing Needs Survey, particularly in relation to the Conclusion in which it was stated that “.....10 years the following new homes will be required”. It was agreed that as the number of properties had been estimated based on only 13% of the households in the parish, the statement should be amended to read “”The data suggests that in total the following new homes may be required in the next 10 years”

Kathryn Robb is the District Enabler who could assist the Parish Council on delivering affordable housing and liaise with the chosen Housing Association.

HC agreed to enquire if Section 106 money obtained from the Old School Site had been ring-fenced and could be used by the Parish Council towards an affordable housing development.

The Parish Council confirmed they would be seeking only Exception sites for affordable housing, although it was recognised that some market value housing may be needed for economic reasons.

The inclusion in the Draft Local Plan of a site off Fold Lane for 6 market value properties was discussed and it was noted that the Parish Council had objected to this being included as they intended to carry out their own Call for Sites for affordable housing and this site would be considered.

2. Call for Sites

The method for carrying out a Call for Sites was discussed. It was agreed that the target area was in and around the village and near to amenities such as the school, shops, buses etc, but Call for Sites publicity should not be confined to just that area. All suggested sites would then be assessed and discounted if they were not in the target area. Aecom consultants have been appointed to carry out sustainability assessments on any chosen sites.

A working group had been formulated and the first meeting will be on 6 November at 10:00 am at The Oaks, Harvington.

3. Review of Evidence Base

Kirkwells consultants had prepared a draft Planning Policy Assessment and Review of Evidence Base and it was agreed to send a copy to HC for comments.