

## **THE PARISH COUNCIL OF CHADDESLEY CORBETT BURIAL GROUND**

The Chaddesley Corbett Parish Council Burial Ground was established in 1957 and first consecrated for use on 7 August of that year.

It lies adjacent to the heart of the village, in the shadow of St Cassian's Church, and has a peaceful and tranquil aspect within an area of outstanding natural beauty.

### **BURIAL GROUND RULES**

**The Parish Council as owners and administrators of the Burial Ground, with responsibility for its maintenance, reserve the right to be the final arbiters in any dispute arising, whatsoever.**

1. All Fees, Payments and Sums (which are subject to revision) including those payable to the Officiating Minister, Sexton, etc, must be paid to Chaddesley Corbett Parish Council and consent obtained before an interment may take place or before any work is begun in the Burial Ground. An authorised receipt will be given.
2. A plan of the Burial Ground will be displayed on the Parish Notice Board which shall show the various grave spaces - distinguished by a letter and a number.
3. The Parish Council shall maintain Registers showing all the grave spaces in which interments have taken place and also those for which an Exclusive Right of Burial has been granted by the Council.
4. A minimum of one complete day's Notice of Interment (exclusive of Sundays) shall be given to the Parish Council's Sexton; except in cases of emergency certified by a Medical Practitioner or Coroner. All interments shall take place between 10.00 am and 4.00 p.m.
5. The Notice of Interment shall be given by completion of a form which can be obtained from the Parish Council's Sexton, to whom it should be returned.
6. Before the interment takes place, a Certificate from the Registrar or Coroner shall be produced to the Parish Council's Sexton. In the case of a still-born child, (subject to the legal requirements of the day) a certificate from a Medical Practitioner must be produced.
7. Upon payment of the appropriate fee, the Parish Council may grant, in such parts of the Burial Ground as approved by them, the Exclusive Right of Burial (in earthen graves) for a period of 100 years. The fee includes a Deed of Grant and all expenses thereof.

8. All graves must be kept flat and grassed and no shrubs will be allowed thereon. Small plants and flowers may be placed on a grave provided they are in keeping with the rural setting and at the Parish Council's absolute discretion. No kerbstones or foot stones will be allowed.

9. (a) The Council shall authorise the installation of headstones provided an Exclusive Right of Burial has been purchased from the Council for the said plot (see application form for full details of an Exclusive Right and Fees). No headstone or masonry shall be allowed in the burial ground without the written consent of the Parish Council.

(b) Headstones shall conform to the specifications currently in force, as ratified by the Parish Council - 1 March 1999. In accordance with Health & Safety Regulations all headstones should be ground anchored.

Sizes	Headstones to be erected in the Burial Ground should be no longer than 30 ins (high) by 21 ins (wide) by 3 ins (deep/thickness) - overall - when set on a flagged base.
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	Type of stonework Headstones and other masonry, as permitted by the rules, shall be of Black or White Marble or of Natural Stone.
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Painted Surfaces	Painted surfaces are not allowed. Etchings of drawings or designs in Gold or in Silver will be considered by the Council.
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Inscriptions	Inscriptions may be in Black, Gold or Silver, in a regular font.
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Crosses	A plain wooden cross may take the place of a headstone provided that it does not exceed the dimensions already quoted.
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Plot Number	All headstones should include the Plot Number
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(c) Drawings and details (including all inscriptions) shall be submitted in duplicate, signed by the applicant, to the Clerk of the Parish Council for the Council's consideration and shall be accompanied by the appropriate fee.

10. All Gravestones, Tablets, Vases and Inscriptions shall be kept in a good state of repair. If not so kept, the Parish Council reserves the right to remove them.

11. No vehicular traffic shall be allowed, either over the right-of-way through the Churchyard, or in the Burial Ground; except the funeral bier, or handcart or wheelbarrow required in connection with work in the Burial Ground; with the exception of vehicles required to carry out burial ground maintenance with the Council's authorisation.
12. The responsibility of providing a gravedigger and bier will be that of the Undertaker or representatives of the deceased, and they must also act under the instructions of the Parish Council's Sexton in regard to the positioning of graves and the removal of surplus soil. All graves will be dug initially to a double depth.
13. The Parish Council provides receptacles for disposal of waste materials. Green waste, plastic and paper containers are provided. Waste, including grass cuttings, must not be left anywhere else in the Burial Ground.
14. Children must be accompanied by an adult and kept under supervision at all times. Dogs (with the exception of Guide Dogs) are not allowed in the Burial Ground.

**These terms and conditions will be revised after a period of 5 years from their ratification by the Council.**

**See attached Data Protection Policy**