

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
on Monday 1 February 2021
Held Virtually by Zoom
at 7:00 pm



Taking part: Chairman Cllr W Mack, Cllrs D Thomas, S Williams, G Vernon, M Page
Mrs S Smith, G Hogan, R Rana, Mrs C Finnegan Clerk Mrs Y Scriven.
District Cllrs M Hart(Part) Mrs L Jones.

1. **APOLOGIES** – Cllr Mrs P Pardoe (illness)
2. **PUBLIC QUESTION TIME** – None
3. **DECLARATIONS OF INTEREST** – Cllr W Mack – Item 5.2.1 (Neighbour)
4. **MINUTES** – Minutes of the meeting held on 4 January 2021 were approved. Chairman unable to sign Minutes at this time.
- 5.1 **PREVIOUS PLANNING APPLICATIONS**
 - 5.1.1 20/0990/FULL – Green Acres, The Holloway – Change of Use of ancillary building to a let. **Approved by the District Council.**
- 5.2 **NEW PLANNING APPLICATIONS**
 - 5.2.1 **20/1076/HOU** - Swancote Farm Bungalow , Tanwood Lane – Erection of single storey rear extension – **NO OBJECTIONS**
 - 5.2.2 **21/0015 & 15/LBC** – The Old Post Office, The Village, Chaddesley Corbett – Change of use of ground floor vacant post office to residential use. Internal alterations, replacement front door set, replacement front eaves, guttering and downpipes, replacement second floor front and rear dormer windows and first floor front and rear windows, repairs to windows. It was noted that the Post Box would remain. **No objections to the proposed replacement doors, windows, gutterings, etc. Object strongly to proposed Change of Use of ground floor to residential, which is against Local and National Planning Policies NPPF (Para 63), WFDC DS04 adopted core strategy, WFDC Local Plan 6F. CC Draft NP Policy CF2. The application does not give any supporting information on how the business had been marked in recent months, nor do we accept that any commercial difficulties should have a negative impact on the sustainability of the Village.**
 - 5.2.3 **20/1041/HOU** – Sion Court, Sion Hill, Hillpool – Erection of detached workshop building following demolition of existing building **NO OBJECTIONS**
6. **Councillors' Reports**
 - 6.1 **District Cllr Report** – District Cllr Mrs L Jones reported on outstanding enforcement issues which were progressing. Adam Hewitt's site in Harvington – their appeal was lost and they have until 9 September to vacate the premises. The District Council are planning radical changes to the way the District Council is run, which include selling off the premises on Stourport Road and staff working from home, scrapping the Localism Grant, and delegating services to Town and Parish Councils. An increase of 2% on Council Tax is proposed.

- 6.2 **County Cllr Report** – County Cllr M Hart reported that little progress had been made with outstanding highways issues around the parish due to staff illness. Flooding in Egg Lane Drayton had been reported. Still awaiting results of A448 speed survey since the gateway signage had been completed. An increase of 2½% on Council Tax was proposed. A tree had been reported on the A448 at Lodge Farm which had been inspected last year and considered safe. A further inspection would take place.
- 6.3 **Councillor Reports**
- 6.3.1 Cllr R Rana reported that over 400 addresses had been submitted for a cost estimate for fibre broadband and we were awaiting advice from Open Reach as to whether it would be viable to proceed.
- 6.3.2 Cllr D Thomas reported that he had represented the Parish Council at the District Council Local Plan Inquiry with regard to the inclusion of a site in Fold Lane in the Local Plan. Cllr W Mack reported that Cllr Thomas had been congratulated on delivering a very precise and independent report.
- 6.3.3 Cllr M Page reported that he had been able to get a quotation of £10 per tonne for an 8 tonne load of chippings to repair potholes on the amenity area of the allotments. This was agreed.
- 6.4 **Clerk’s Report**
- 6.4.1 The clerk reported that a request had been received to plant wildflowers on part of an allotment and a small wildlife pond. There was no objection subject to the tenant carrying out a safety risk assessment and filling in the pond upon vacation of the plot.
- 6.4.2 Local Elections - In view of current Covid restrictions, it was agreed that the Parish Council should encourage residents to apply for a postal vote.
- 6.4.3 Play Area – Councillors voted that this would remain closed until further notice.
7. **CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION**
- 7.1 **Neighbourhood Plan** – Cllr D Thomas reported that a draft AECOM report on Design Codes had been received and feedback had been provided. This would be circulated to councillors when finalised. Kirkwells were continuing to provide support on the draft report and policies and we were on track for a Public Consultation in April this year, with adoption of the plan before the end of this year.
- 7.2 **Wildflower Planting** – Cllr Mrs S Smith discussed the proposal to plant wildflowers in 4 designated areas including 2 grass verges on A448 – (entrance to village and near Rowberry’s Garden Centre), the Orchard and Hemming Way (the slope in front of the bungalows and the surgery side verge). An initial budget of £1392 would be required for purchase of seeds and wildflower plug plants. The scheme was supported, subject to approval of budget by the Finance Committee. It was suggested that local school children might be interested in getting involved in planting.
- 7.3 **Chaddesley Village Road Sign** – It appears that the main Village does not have an official name, although it is known simply as ‘the village’. Sometimes it is referred to as Briar Hill, etc. To avoid confusion it was suggested that a road sign should be erected at the

entrance, but after discussion it was felt this was unnecessary clutter in the Conservation Area.

- 7.4 **Worcester Glass** – A quotation had been obtained for replacing the broken glass in the bus shelter on the A448, either with toughened glass or Polycarbonate. It was agreed that the Polycarbonate would be more hard wearing, although double the cost of glass. If insurers were not happy with this decision the Parish Council would be prepared to pay the difference.
- 7.5 **Roles and Responsibilities of Councillors and Planning** – A working group was set up to consider possible changes at the AGM in May.
- 7.6 **Storage of Historic Data** – The clerk and some councillors were holding on their computers lots of maps and historic data which should be retained and referenced for future use. It was agreed to look at what other organisations did to store such information and to review this in a few months time.
- 7.7 **Maintenance Work** – The lengthsman had continued his work to clear grips and gulleys around the parish, and had attended the Road Safety training course at Worcestershire County Council. Footpaths had been cleared of snow and ice.

8. FINANCIAL REPORT

- 8.1 Schedule of payments and receipts for December 2020 which was approved.

PAYMENTS

Y Scriven	Salary	£891.73
Davis Memorials	Repairs to monument	£195.00 + VAT
Don Robbins	Burial Ground	£110.00
G Holding	Waste Bins	£129.00
Meadowfields	Lengthsman	£304.80 + VAT
William Mack	OS Map	£16.99
Ben Matthews	Maintenance	£273.00
London & Zurich	Play Area	£ 30.00 + VAT
Zoom	On Line Subs	£ 36.97 + VAT
OS Maps	Land Title	£ 14.95 + VAT
Leedon	Black Bags	£ 53.22 + VAT
Amazon	Litter Pickers, Rings, Toner	£ 54.04 + VAT
Post Office	Stamps	£ 23.50

RECEIPTS

Allotment Rents	£480.00
Repairs to Headstone	£195.00

- 8.2 Bank Reconciliation for January was noted.
- 8.3 Performance against budget for the 9 months to December was reviewed.
- 8.4 It was agreed to transfer £5,000 to the deposit account.
9. Next Meeting Monday 1 March 2021.