

**MINUTES OF A MEETING
OF THE
NEIGHBOURHOOD PLAN STEERING GROUP
Held on 27 January 2021
At 3:30 pm by ZOOM**



Attending: Cllr D Thomas, W Mack, G Vernon, Mrs D Dolley, Mrs Y Scriven

1. Draft Neighbourhood Plan

Following a meeting with Kirkwells, they had produced a review of existing Policies and compared them with proposed new Policies for the Revised Neighbourhood Plan. The schedule was reviewed in detail and responses prepared which would be sent to Kirkwells. (see attached)

2. Important Spaces

The Working Group had prepared a schedule of proposed additional sites to be included in the NP and an example of its presentation. The example was considered to be excellent and would be sent to Kirkwells, together with the rationale, for their comment. The remaining sites would now be completed in this style.

3. Timetable

It was proposed that the draft report should be completed by March 2021 and presented for Regulation 14 Consultation early in April. This consultation would be carried out remotely with documents placed on the Parish Council website. A letter/newsletter would be sent to all properties in the Parish. A consultation summary would be completed and the report reviewed accordingly. Because of current Corona Virus restrictions a face to face consultation would not be possible. The District Council would need to be consulted on the procedure for External Examination and Adoption of the NP later in the year.

4. AECOM Design Codes

Once agreed, this report would be made available to Parish Councillors on line. Design Codes would be extracted from the report and would form new Policies in the NP.

5. Consultation with Housing Associations on selected Development Sites

It was agreed that this would not be done prior to inclusion in the NP.

- 6.** Cllr G Vernon would step down from this Steering Group and would be replaced by Cllr G Hogan. Cllr Vernon was thanked for his hard work on the Steering Group, which had been particularly difficult during the current Corona Virus restrictions.

28 January 2021