

MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
on Tuesday 6 April 2021  
Held Virtually by Zoom  
at 7:00 pm



Taking part: Chairman Cllr W Mack, Cllrs D Thomas, Mrs P Pardoe, G Vernon, M Page  
Mrs S Smith, G Hogan, R Rana, Mrs C Finnegan Clerk Mrs Y Scriven.  
District Cllrs M Hart. Member of the Public.

#### POLICE REPORT

There had been a burglary in outbuildings and tools taken, as well as 5 sheds broken into in the Winterfold area, but nothing was taken. Police liaising direct with farmers via Rural Farm Whatsapp.

1. **APOLOGIES** – Cllr S Williams
2. **PUBLIC QUESTION TIME** – None
3. **DECLARATIONS OF INTEREST** – None
4. **MINUTES** – Minutes of the meeting held on 1 March 2021 were approved. Chairman unable to sign Minutes at this time.
- 5.1 **PREVIOUS PLANNING APPLICATIONS**
  - 5.1.1 Woodpecker Barn, Woodside Farm Tanwood Lane – Erection of timber shed – APPROVED by District Council
  - 5.1.2 The Moorlands, Worcester Road, Harvington – Lawful Development Certificate for proposed single and first floor extensions. APPROVED by District Council
  - 5.1.3 The Post Office, The Village – Change of use of Ground floor vacant post office to residential with internal alterations, etc. APPROVED by District Council
- 5.2 **PLANNING APPLICATIONS CONSIDERED BETWEEN MEETINGS**
  - 5.2.1 20/0675/FUL – Fold Lane – 3 x 2 bed bungalows and 1 x 4 bed dwelling – Reapplication with new access road off Fold Lane. Parish Council objected to application which was development in the Green Belt and was contrary to NDP Policies. Since objecting, the application has been withdrawn.
  - 5.2.2 Licence to sell alcohol, Tea Rooms, Chaddesley Village – Reinstatement of lapsed Licence - No Objections from Parish Council.
  - 5.2.3 Licence to sell alcohol, The Salon, Chaddesley Village – Following receipt of further information from the applicant, the Parish Council voted to withdraw their previous objections to this application.
- 5.4 **NEW PLANNING APPLICATIONS**
  - 5.3.1 21/0159/FUL – Dorhall, Woodrow Lane, Dorhall – Demolition of existing single storey extension and construction of a detached bungalow - **Parish Council noted concerns from**

**Highways due to access onto Woodrow. This is considered to be new development in the Green Belt which would result in the properties being out of keeping with others in the area.**

- 5.3.2 21/0227/HOU – 1 Grove Bungalows, Cakebole Lane – Erection of single storey side extension and alterations to existing building – **No Parish Council objections.**
- 5.3.3 21/0254/HOU – Brockencote Stables, Dobes Lane – Removal of existing conservatory and replacement with single storey rear sun room extension (re-submission of 20/0517/HOU – **Parish Council had no significant concerns about this development, subject to matters raised by the Conservation Officer.**
- 5.3.4 21/0287/LBC – Priests House, Harvington Hall Lane – Provision of WC within kitchen larder – **The Parish Council supports this application.**
- 5.3.5 21/0306/HOU – Woodlands Cottage, Bromsgrove Road – Proposed garden studio building – **The Parish Council had no objections to this development as long as it remains for the sole use of the owners of the property and cannot in the future be rented out or sub let.**

## 6. Councillors' Reports

- 6.1 **District Cllr Report** – District Cllr M Hart reported that Green Street Depot had experienced staff shortages due to Covid which has resulted in delays in collecting litter on the A448 and A450. Local volunteers were helping which was much appreciated. The District Council are awaiting the Inspector's Report on the draft Local Plan.
- 6.2 **County Cllr Report** – County Cllr M Hart reported on numerous outstanding highway issues in the parish and hoped to progress these in the next few weeks. Cllr D Thomas to provide locations for speed monitoring on Woodrow. Safer Roads Partnership to carry out speed enforcement on Briar Hill.
- 6.3 **Clerk's Report**
  - 6.3.1 The post box in the Village had been decommissioned. The owner of the Post Office had requested advice about Covid and after discussions, Royal Mail decided to decommission the box and find a new location without further notification or consultation.
  - 6.3.2 Local Authority Remote Meetings – Call for Evidence consultation had commenced. Details to be circulated to Councillors for individual response. Clerk to complete response for Parish Council.
  - 6.3.3 On the suggestion from a local resident, Quiet Lanes initiative would be considered at the next Parish Council meeting.
  - 6.3.4 Licencing – It was noted that the Parish Council is not a Statutory Consultee for this type of application. Notices are usually positioned on the property.
  - 6.3.5 Renovations to the Morton Road BT Kiosk have been completed by local residents at no cost to the Parish Council. A letter of thanks to be sent.

- 6.3.6 Update on repairs to memorials in the burial ground – 12 have been fixed, but there are still 6 where we have not been able to contact relatives. It was agreed that at the end of April the remaining headstones will be removed and placed along the hedgerow for safety.
- 6.3.7 A shrine appears to have been set up at the end of the burial ground and adjacent plot owners had complained. It was agreed that a notice would be placed asking for it to be removed.
- 6.3.8 Chaddesley School had received a grant to provide a 10 place Autism Resource Centre at the school. A public meeting would be held on Tuesday 20 April at 6:00 pm. More information available from: [office@chaddesleycorbett.worcs.sch.uk](mailto:office@chaddesleycorbett.worcs.sch.uk)
- 6.3.9 BT Kiosk at Mustow Green – notification received that this would be removed unless the Parish Council wished to adopt it. It was agreed to ask residents of Mustow Green for their opinion.

## 7. **CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION**

- 7.1 **Neighbourhood Plan** – Cllr D Thomas reported that Working Groups had produced documents which had been circulated on Important Spaces, Protective Views and Green Spaces. AECOM had produced Design Guidelines which included illustrations on how the 3 sites nominated for housing could be designed to meet the guidelines. All these documents are on the Parish Council website and extracts would be included in the draft NP. The draft NP would be completed shortly and would be the subject of a special meeting of the Parish Council. In the meantime, the NP could not be finalised until the WFDC Local Plan had been adopted, which may be several months yet.
- 7.2 **Wildflower Planting** – Cllr Mrs S Smith reported that wildflowers had been planted on the A448 verges opposite the church and Fox Lane. 30 children from the local school turned up to help with planting primroses on Hemming Way bank **and clearing grass from the Community Orchard**. Several other locations had been identified around the parish for planting in the next 12/18 months and an application for funding had been submitted. Councillors thanked Cllr Mrs Smith and all her volunteers for their time and enthusiasm undertaking this project.
- 7.3 **Annual Parish Meeting** – Guest speaker MP Mr Mark Garnier, Tuesday 4 May 2021 at 6:00 pm. Members of the public had been invited to join the meeting; joining instructions were available from the clerk.  
In view of the decision by Government that remote meetings would cease on 7 May 2021, it was decided to bring forward the Parish Council Annual Meeting and the normal Parish Council meeting in May, and they would now be held after the Annual Parish Meeting on 4 May 2021.
- 7.4 **Roles and Responsibilities** – Councillors were reminded that these would be discussed at the Parish Council Annual Meeting on 4 May 2021.
- 7.5 **Neighbourhood Watch** – It was agreed that we should seek volunteers to form a NW Circuit. Cllr R Rana offered to lead this project.
- 7.6 **Tree to Commemorate Sir Tom** – Possible locations had been discussed and it was suggested that several **small** fruit trees on the land behind the bus shelter on Briar Hill

might be a good location and would provide blossom in the Spring and fruit in the Autumn. It was agreed to seek opinion from residents of the Crescent and if agreed make the planting of the trees an event for the parish. A local resident had offered to sponsor the trees.

7.7 **Maintenance Work** – Lengthsman work was proceeding very satisfactorily and the play equipment had passed its quarterly inspection. The play area could re-open in June, subject to any Covid regulations.

8. **Wyre Forest Area CALC/Parish Forum** – It was suggested that Parish Councils should continue to empty waste bins for the District Council, but the grant currently provided would be phased out.

## 8. FINANCIAL REPORT

8.1 Schedule of payments and receipts for March 2021 which was approved.

PAYMENTS		
Y Scriven	Salary	£891.73
Y Scriven	Expenses	£217.60
HMRC	PAYE/NIC	£638.31
Meadowfields	Lengthsman	£343.00 + VAT
Meadowfields	Grass Cutting	£130.00 + VAT
Don Robbins	Burial Ground	£110.00
G Holding	Waste Bins	£126.00
London & Zurich	Play Area	£ 30.00 + VAT
Zoom	On Line Subs	£ 36.97 + VAT
Groundworks	Refund NP Grant	£657.00
Davis Memorials	Repairs to Headstones	£390.00 + VAT
Kirkwells	NP Consultancy	£3940.00 + VAT
St Cassians	Parish Mag/Mowers	£966.00
Amazon	Stationary/litter pickers	£ 86.67 + VAT
Cash Sale	Plainings for Allotments	£ 70.00
Land Registry	Land ownership	£ 39.90 + VAT
WFDC	Waste Bin	£420.00
RECEIPTS		
Monument Repairs		£390.00
Worcs CC	Lengthsman Scheme	£788.95

8.2 Bank Reconciliation for March 2021 was noted.

9. Next Meetings TUESDAY 4 MAY 2021 – 6:00 pm  
 Annual Parish Meeting – Speaker MP Mr Mark Garnier  
 Annual Parish Council Meeting – After above meeting  
 Parish Council Meeting – After above meetings