

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
on Tuesday 4 May 2021
Held Virtually by Zoom



Taking part: Chairman Cllr W Mack, Cllrs D Thomas, Mrs P Pardoe, G Vernon, M Page
Mrs S Smith, G Hogan, Mrs C Finnegan, S Williams, Clerk Mrs Y Scriven.
District Cllr Mrs L Jones Members of the Public.

1. **APOLOGIES** – Cllr R Rana
2. **PUBLIC QUESTION TIME** – None
3. **DECLARATIONS OF INTEREST** – None
4. **MINUTES** – Minutes of the meeting held on 6 April 2021 were approved. Chairman unable to sign Minutes at this time.
5. **NEW PLANNING APPLICATIONS**
 - 5.1.1 21/0426/TCA – Tudor House, The Village – Fell **Dawyck Beech** tree to just above ground level – reason; inappropriately located in relation to boundary wall and brick outhouse. **Walnut Tree** - Selective canopy reduction by 0.5-2m back to appropriate growth points, maintaining naturalistic canopy form – reason; to reduce impact on Tudor House and adjacent third-party property, The Hayloft, to maintain reasonable dimensions and reduce risk of future branch failure.. **Parish Council has no objections and welcomes the work on the Walnut tree which overhangs the pavement in the village.**
 - 5.1.2 21/0465/S73 – Yesselcote, Bromsgrove Road, Brockencote – Proposed rear extension, dormers, rooflights and roof alterations – revision to planning permission 20/0210/HOU. **The Parish Council has no objections to this application.**
 - 5.2 **PREVIOUS PLANNING APPLICATIONS APPROVED/REJECTED BY WFDC**
 - 5.2.1 21/0169/FUL – Dorhall, Woodrow Lane – Demolition of existing single storey extension and construction of a detached bungalow. **APPROVED**
 - 5.2.2 21/0227/HOU – 1 Grove Bungalows, Cakebole Lane – Erection of single storey side extension and alterations to existing building. **APPROVED**
 - 5.2.3 21/0245/CLP – The Moorlands, Worcester Road, Harvington – **Refusal** of Certificate of Lawfulness for a proposed Use or Development.
6. **Councillors' Reports**
 - 6.1 **District Cllr Report** – District Cllr L Jones reported that enforcement issues in respect of Curslow Lane bungalow/stable conversion and Grove Bungalows, were progressing. Efforts were being made to trace fly tippers and some prosecutions had been made. Green Street and Wyre Forest House were still closed to visitors and staff affected by Covid were returning to work. There is a new District Council website – www.wyreforestdc.gov.uk
Libraries and leisure centre have reopened.

6.2 **County Cllr Report** – A written report had been submitted by County Councillor Marcus Hart and it was noted that there was a considerable number of highway issues outstanding at this time which he was progressing. Household wastes sites are open with a prior booking system.

6.3 **Clerk's Report**

6.3.1 A complaint had been made to Cllr M Hart regarding parked vehicles at the entrance to Fishers Lane, asking for traffic wardens to monitor the situation.

6.3.2 It was agreed in principle that the Parish Council should offer small plots for cremated remains or memorials. Detailed proposals will be prepared.

7. **CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION**

7.1 **Annual Return 2020/21**

7.1.1 The Financial Officer's report on draft accounts had been circulated and was agreed.

7.1.2 An Internal Audit had been carried out and the report circulated. The query with regard to a payment of £25.00 had been resolved.

7.1.3 The Annual Governance Statement, Part 3, Section 1 was completed for subsequent signature by the Chairman.

7.1.4 The Annual Governance Statement, Part 3, Section 2 was formally approved for subsequent signature by the Chairman.

7.2 **Neighbourhood Plan** – Cllr D Thomas reported that following a meeting with the Planning Officer at WFDC it was understood that the District Local Plan was unlikely to be adopted until Spring 2022. This meant that it might be the end of 2022 before we could complete the NP. Further work would now take place on a Wildlife Corridor to be included in the report. It was agreed that the Steering Group would meet on a monthly basis to finalise the draft NDP, monitor progress with the Local Plan and ensure that the revised NDP is brought forward for consultation as soon as possible

7.3 **Post Box, The Village** – Post Box in the Village had been sealed without prior approval or consultation. The Royal Mail do not intend to replace this box because all properties in the village have access to an alternative post box within half a mile of their letterbox. This situation is totally unacceptable and it was noted that this was a Priority Box for Covid tests and was the only box in the vicinity with a late afternoon collection, the nearest box with a 4:00 pm collection is in Park Lane, Harvington. It was agreed that we should ask our MP, Mark Garnier to take up this matter for us and anyone with an interest should email him direct at mark.garnier.mp@parliament.uk with their concerns. It was noted that there was still a column outside Barton House which used to house a post box which might be a suitable alternative location.

7.4 **Renewal of Parish Council Insurance** – Two quotations had been obtained and had been compared to ensure comparative cover was available. There was some doubt about the level of Officials Indemnity cover with BHIB and it was agreed that after receiving clarification the decision on which quotation to accept would be delegated to Cllr Mrs S Smith and the clerk.

- 7.5 **Police Priorities** — Following a request from the Police, it was decided that the top three priorities would be Burglary, Speeding and more police with a greater presence in the parish.
- 7.6 **Village Hall** – This is not due to open fully until July so it was resolved that the next Parish Council meeting scheduled for the 7 June cannot be held there. We will hold this by Zoom if central government policy permits.
- 7.7 **Maintenance Work** – Lengthsman had been working in Tandy's Lane, Kidderminster Road, Sion Hill, and Cakebole, clearing leaves and debris from gullies. Several loads of fly tipping had been removed to the Parish Council waste bin. Blocked gullies and drains in Tandy Lane had been reported to Highways.

8. FINANCIAL REPORT

- 8.1 Schedule of payments and receipts for April 2021 was approved.

PAYMENTS

Y Scriven	Salary	£890.53
Don Robbins	Burial Ground	£110.00
Geoff Holding	Waste Bins	£130.00
Meadowfields	Grass Cutting	£260.00 + VAT
Meadowfields	Lengthsman	£180.00 + VAT
Davis Memorials	Headstone Repair	£196.00 + VAT
Diane Malley	Internal Audit	£125.00
Worcs CALC	Subscription	£820.17 + VAT
Parish Council Web	Website Maintenance	£228.00 + VAT
Dudley Print	Poster	£ 64.00 + VAT
Sovereign	Play Area Maintenance	£ 30.00 + VAT
Zoom	Subscription	£ 35.97 + VAT
Printer Inks	Toners	£ 39.12 + VAT
Post Office	Postage Stamps	£ 20.94
Post Office	Address Licence	£ 56.46 + VAT

RECEIPTS

Monument Repairs		£ 195.00
HMRC	Refund VAT	£ 3818.11
Allotment Rent		£ 40.00
Zurich Insurance	Claim Refund	£ 327.20
WFDC	Half Year Precept	£17040.48

- 8.2 Bank Reconciliation for April 2021 was noted.
9. Next Meeting Monday 7 June 2021 at 7:00 pm