

**CHADDESLEY
CORBETT**

**NEIGHBOURHOOD DEVELOPMENT
PLAN**

REFERENDUM

INFORMATION FOR VOTERS

About this booklet

On 08th February 2023, there will be a referendum on a neighbourhood development plan (usually known as the Neighbourhood Plan) for your area. This booklet explains more about the referendum that is going to take place and how you can take part in it. In this booklet you can find out about:

- The referendum and how you can take part
- The development plan [of which neighbourhood plans are part]
- The neighbourhood plan

Referendum on the Neighbourhood Plan

A referendum asks you to vote 'yes' or 'no' to a question. For this referendum you will receive a ballot paper with this question:

Do you want Wyre Forest District Council to use the neighbourhood plan for Chaddesley Corbett to help it decide planning applications in the neighbourhood area?

How do I vote in the referendum?

You vote by putting a cross (X) in the 'Yes' or 'No' box on your ballot paper. Put a cross in only **one** box or your vote will not be counted.

If more people vote 'yes' than 'no' in this referendum, then Wyre Forest District Council will use the Neighbourhood Plan to help it decide planning applications in Chaddesley Corbett. It will become part of the Development Plan for the Council (see below).

If more people vote 'no' than 'yes', then planning applications will be decided without using the Neighbourhood Plan as part of the Development Plan for the local area.

What is the Development Plan?

In Chaddesley Corbett Parish, the Development Plan currently consists of the Wyre Forest District Local Development Plan (adopted April 2022) and the Minerals Local Plan produced by Worcestershire County Council (adopted July 2022).

What is Neighbourhood Planning?

Neighbourhood planning aims to help local communities play a direct role in planning for the areas in which they live and work.

A Parish Council or Neighbourhood Forum is responsible for preparing a Neighbourhood Plan in the Wyre Forest District. This plan can show how the community wants land to be used and developed in its area. In this case, the Chaddesley Corbett Neighbourhood Development Plan was prepared by Chaddesley Corbett Parish Council.

Neighbourhood Planning in Chaddesley Corbett

The Referendum area is identified on the map overleaf as the parish area of Chaddesley Corbett and is identical to the area which has been designated as the Chaddesley Corbett Neighbourhood Area.

MAP OF AREA COVERED BY CHADDESLEY CORBETT NEIGHBOURHOOD PLAN
(CHADDESLEY CORBET PARISH)



Referendum expenses

Expenses can be incurred by an individual or body during the period of the Referendum for referendum purposes only.

The Referendum expenses limit that will apply in relation to this Referendum is £2430.68. The number of persons entitled to vote in the Referendum by reference to which the limit has been calculated is 1164.

Helping You Make a Decision on How You Vote

You are reading one of a number of documents (the Regulations call them 'specified documents') that will help you to make a decision on how to vote. A copy of all these 'specified documents' may be inspected at:

- Kidderminster Library, Market Street, Kidderminster, Worcestershire DY10 1AB, opening hours Mon, Wed, Fri, Sat (9.00am to 5.30pm) and Tue, Thu (9.00am to 7.00pm)
- Copies of the specified documents are also available at St. Cassian's Church, The Village, Chaddesley Corbett, Worcestershire, DY10 4SD (9.00am to 6.00pm daily) :

The 'specified documents' are:

- Notice of Referendum;
- Information Statement;
- Draft Neighbourhood Plan itself;
- Report of the Independent Examiner;
- Summary of the representations submitted to the independent examiner;
- Decision Statement by Wyre Forest District Council that the Draft Plan meets the 'Basic Conditions'. This also lists all the Examiner's modifications to the Plan, whether or not the Council agrees with them, and why they need to be made; and
- This *Information for Voters* document

All the above documents can be viewed on Wyre Forest District Council's website:

[Chaddesley Corbett Neighbourhood Plan | Wyre Forest District Council \(wyreforestdc.gov.uk\)](https://www.wyreforestdc.gov.uk)

Can I vote?

You can vote in the referendum if you live in the Chaddesley Corbett Parish and:

- You are registered to vote in local council elections; and
- You are 18 years of age or over on 8th February 2023

You have to be registered to vote by 23 January 2023 to vote in the referendum. You can check if you are registered to vote by calling 01562 732928 or by checking the full register of electors which can be viewed at [the Hub, Green Street](#); no appointment is necessary.

The referendum will be conducted based on procedures which are similar to those used at local government elections.

Ways of voting

There are three ways of voting:

1) In person on 08th February 2023:

- At your local polling station. It is easy and a member of staff will always help if you are not sure what to do.
- In Chaddesley Corbett parish the polling station is Chaddesley Corbett Village Hall, Potters Park, Brockencote, Chaddesley Corbett, Worcestershire DY10 4QA.
- You will receive a poll card confirming your polling station for this referendum.
- If you do not receive your poll card, you can contact us on 01562 732928 or e mail us on electoral@wyreforestdc.gov.uk to find out if you are included on the register and to find out where your polling station is.
- Polling stations are open from 7am to 10pm.

2) By post:

- If you have a postal vote already, you will receive a poll card confirming this.
- If you want to vote by post, you will need to complete an application form and send it to the Electoral Registration Officer to arrive by 5pm on Tuesday 24 January 2023 at this address:

Elections Office
Wyre Forest District Council
Wyre Forest House
Finepoint Way
Kidderminster
Worcestershire
DY11 7WF

You can download the application form from the Council's website

[Voting by post at elections | Wyre Forest District Council \(wyreforestdc.gov.uk\)](https://www.wyreforestdc.gov.uk/voting-by-post-at-elections)

- Postal votes can be sent overseas but you need to think about whether you will have time to receive and return your completed postal vote by 08th February 2023.
- If you cannot download and print off a postal vote application form, you can contact us to ask for one to be sent to you by phoning 01562 732928 or email electoral@wyreforestdc.gov.uk
- You should receive your postal vote about a week before polling day. If it doesn't arrive in time, you can ask for a replacement up to 5pm on 08th February 2023 by contacting 01562 732928.

3) By proxy:

- If you have a proxy vote already, you will receive a poll card confirming this.
- If you can't get to the polling station and don't wish to vote by post, you may be able to vote by proxy. This means allowing somebody that you trust to vote on your behalf.
- If you want to vote by proxy, you will need to complete an application form and send it to the Elections Office to arrive by 5pm on Tuesday 31 January 2023 at this address:

Elections Office
Wyre Forest District Council
Wyre Forest House
Finepoint Way
Kidderminster

Worcestershire
DY11 7WF

You can download the application form from the Council's website
[Voting by proxy at elections | Wyre Forest District Council \(wyreforestdc.gov.uk\)](https://www.wyreforestdc.gov.uk)

- When you apply for a proxy vote, you must say why you cannot vote in person.
- Anyone can be your proxy as long as they are eligible to vote and are willing to vote on your behalf. You will have to tell them how you want to vote.
- If you cannot download and print off a proxy vote application form, you can contact us to ask for one to be sent to you by phoning 01562 732928 or email electoral@wyreforestdc.gov.uk

Am I registered to vote?

If you're not registered, you won't be able to vote. You can check if you are registered by calling 01562 732928 or email electoral@wyreforestdc.gov.uk

How to find out more:

Further general information on neighbourhood planning is available at: [Neighbourhood Planning | Wyre Forest District Council \(wyreforestdc.gov.uk\)](https://www.wyreforestdc.gov.uk)

You can find specific documents on the Chaddesley Corbett Neighbourhood Planning Plan at: [Chaddesley Corbett Neighbourhood Plan | Wyre Forest District Council \(wyreforestdc.gov.uk\)](https://www.wyreforestdc.gov.uk)

For queries about planning issues and Neighbourhood Planning in general please contact the Senior Planning Policy Officer, Sally Horne at sally.horne@wyreforestdc.gov.uk or 01562 732524

For more information about voting and the arrangements for this referendum please contact 01562 732928 or email electoral@wyreforestdc.gov.uk