

**MINUTES OF THE ANNUAL MEETING
AND PARISH COUNCIL MEETING
HELD ON
MONDAY 12th May 2025
AT CHADDESLEY CORBETT VILLAGE HALL
AT 7.00pm**

Attending: Cllrs M Page, D Thomas, H Grove, J Wright, Mrs D Newbould, G Vernon, G Hogan, P Rowberry, Mrs C Finnegan, S Walker, Clerk Mrs Rachel Jefferies, District Cllr Ian Hardiman.

1. Election of Chairman – Cllr D Thomas headed the meeting whilst the election took place. Councillor Mark Page was reappointed as Chairman.
2. Declaration of Acceptance of Office – Duly signed by the Chairman.
3. **Appointments**
 - 3.1 Vice Chairman – Cllr D Thomas
 - 3.2 Chairman, Finance Committee – Cllr D Thomas
 - 3.3 Members of Finance Committee – Cllrs G Hogan, M Page
 - 3.4 W F Area CALC and Parish Forum – Cllr M Page
 - 3.5 Lengthsman Scheme – Cllr M Page
 - 3.6 Neighbourhood Plan – Cllr D Thomas
 - 3.7 Allotments and Burial Ground – Cllr S Walker
 - 3.8 Emergency Planning – Cllr S Walker
 - 3.9 Community Orchard – Mr L Stockford
 - 3.10 Village Hall Trustees – Cllr M Page, Mrs P Pardoe, Cllr H Grove
 - 3.11 Education Foundation Trust Trustees - Mrs C Finnegan
 - 3.12 Pooresland and Margaret Delabere Charity – Cllr S Smith
4. **Apologies** – Cllr S Smith
5. **Police Report:**

A448 Bromsgrove Road, Chaddesley – 61 speeding offences captured

0278_i_15042025 - We are appealing for your help following the theft of a Jaguar E-Pace from A448 Lower Chaddesley at approximately 3pm (15:00 hours) on Tuesday 15th April 2025.

We would like to hear from you if you witnessed this incident or may have any CCTV, dashboard camera or doorbell camera footage available. Anyone with information is asked to contact PC TRAYNOR at luke.traynor@westmercia.police.uk, or call them on 07970543605

We are appealing for your help following the theft of a red Ifor Williams 150 horse trailer. This was stolen at approximately 9.45am yesterday morning from Cakebole Lane, Chaddesley Corbett. A Silver Kia Sorento was seen driving into a yard where the trailer was stored. Two males got out of the car and attached the trailer to their vehicle, then then drove off at haste. We would like to hear from you if you witnessed this incident or saw the vehicle being driven in the vicinity. Police ref 00103_I_17042025 relates.

6. **Public Question Time** - None

7. A) DECLARATIONS OF INTEREST – DPI's or ODI's – None
B) DISPENSATIONS – As previously agreed - None
C) REQUESTS FOR NEW DISPENSATIONS - None

8. **MINUTES** of the meeting held on 7th April 2025 were approved and signed by the Chairman.

9. **PLANNING**

9.1 **New Planning Applications**

9.1.1 25/0341/LBC - Harvington Hall , Harvington Hall Lane, Harvington, Worcestershire,- Provision of strengthening to the floor under the partition between the Marble Room and Red Room – **No objections.**

9.1.2 25/0055/HOU / 25/0056/LBC - The Cottage And The Old Post Office , The Village, Chaddesley Corbett, Worcestershire, DY10 4SA - Proposed ground and first floor extensions to existing dwelling and proposed detached garage.- **We support the objections made by their neighbours.**

9.1.3 It was requested by Cllr G Vernon if we can contact Helen Hawkes in respect of PNR applications. And for a record of how many of these applications there have been in our Parish the past two years.

9.2 **Planning Approvals/Rejections from WFDC**

9.2.1 23/0564/HOU - Construction of two storey side and rear extensions and remodelling of existing Dwelling - Deanslake Cakebole Chaddesley Corbett – **Approved**

9.2.2 5/0174/PNR - Prior notification for the change of use of an agricultural building to 1No. dwelling and associated operational development - Building East Of Thistle Barn Tanwood Lane Bluntington. – **Granted.**

10. **Councillor's Reports**

10.1.1 **District Councillors Report** - Cllr I Hardiman reported that they have been dealing with the usual casework, planning issues, planning enforcement issues and reporting litter on the main A roads.

We have reported the damaged street nameplate sign off the A450 towards Harvington.

The Planning Inspectorate met on 14th April 2025 regarding the Appeal at Top Acres Curslow Lane, Shenstone. I have attached the Appeal Decision notice which in summary granted permission for the stationing of caravans for residential purposes and associated hardstanding, sheds, summerhouse and fencing. However, the inspector refused to grant planning permission in respect of the use of land as a builder's yard and for the storage / sale of vehicles.

The full report is available on our website.

10.1.2 **County Councillors Report** – Cllr I Hardiman reported on Behalf of Marcus Hart: As you are aware work on the new pavement for the A448 is virtually completed.

In respect of the flooding on the A448 at Fox Lane on the bend, I have asked WCC to look at this with a view to a permanent solution. I have received an update on this last week and WCC are looking at installing additional gullies here to increase capacity so I am very pleased that my persistence will hopefully pay off. The full report is available on our website.

10.2 Councillors Report – None

10.3 Clerk's Report-

10.3.1 The defibrillator battery at Mustow Green is in the process of being replaced.

10.3.2 A recruitment advertisement will be posted for Litter Pickers in the Drayton area following recent complaints regarding litter.

10.3.3 The current allotment bin is insufficient in size and will need to be upgraded to a larger capacity unit.

11. CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION

11.1 Annual Return 2024/25

11.1.1.A report from the internal auditor had been circulated and suggested changes to procedures would be implemented - **Approved**

11.1.2 Review effectiveness of Internal audit – **Approved**

11.1.3.The Annual Governance Statement, Part 3, Section 1 for completion – **Was Completed**

11.1.4.Accounting Statement 2024/25, Part 3, Section 2 - **Approved**

11.1.5 Asset Register – **Approved**

11.1.6.Risk Assessment – **Approved**

11.1.7.Insurance review – **No changes – Approved**

11.2. Review Financial Regulations. – Approved

11.3. Review Standing orders. – Approved

11.4. Update from Light Pollution Working Group. – Cllr D. Thomas reported that the Light Pollution Working Group held a meeting with Helen Hawkes, Richard Jennings, and the Countryside Officer. They discussed the potential development of a welcome pack for new residents and will continue seeking guidance on incorporating outdoor lighting into the Neighbourhood Plan. Outstanding questions will be followed up.

11.5. VJ DAY Event – Approved to contribute £1250.00 to the Community Care Café VJ event.

11.6. Parking on grass verges – Following reports made. These have been passed on to the district Council for investigation.

11.7. An opportunity for Councillors to request an item of information to be considered for the next agenda.

11.7.1 Cllr D Thomas highlighted the option to move funds into our savings account.

11.7.2 Cllr G Vernon requested a discussion on the potential of the Village Hall being used for a venue for people to donate blood.

11.7.3 Cllr M Page requested to discuss the possibility of installing a defibrillator at the Village Hall.

11.7.4 Discuss the potential increased responsibility of planning applications, when District and County Councils transition to a unitary authority.

11.8. Maintenance - Lengthsman

12. Financial Report and Actions

12.1 A schedule of Receipts and Payments for April 2025 – **Approved**

12.2 Bank Reconciliation for month ended April 2025 – **Approved**

Name	Payment	Amount
Zurich Insurance	Play equipment	£47.99
Lyca	Mobile	£5.00
Nest	Pension	£65.65
Dudley Print	Newsletter	£1250.20
Village Hall	Room Hire	£80.00
Worc CALC	Subscription / Training	£1115.39
D Robbins	Burial Ground	£145.00
MHCLG	Grant Return	£60,000.00
Ruth Mullett	Internal Audit	£250.00
Zurich	Insurance	£630.39
Doorbars	Valuation	£3064.80
Parish Website	Hosting	£345.60
WFDC	Waste Bin	£760.00
Rialtas	Account software	£487.20

Receipts

Worc CC	Precept	£19124.70
HMRC	VAT Return	£3077.51
Worc CC	Lengthsman	£84.93
A Pullen	Burial Ground	£240.00

13. Next Meeting

Next Parish Council Meeting Monday 7th July 2025 – Apologies Cllr S Walker

www.chaddesleyparishcouncil.gov.uk