

A G E N D A
For the
PARISH COUNCIL ANNUAL MEETING
AND
PARISH COUNCIL MEETING
To be held on
Monday 12th May 2025
At 7.00 pm



1. **Election of Chairman**
2. **Declaration of Acceptance of Office**
3. **Appointments**
 - 3.1 Vice Chairman
 - 3.2 Chairman, Finance Committee
 - 3.3 Members of Finance Committee
 - 3.4 W F Area CALC and Parish Forum
 - 3.5 Lengthsman Scheme
 - 3.6 Neighbourhood Plan - Chairman
 - 3.7 Allotments and Burial Ground
 - 3.8 Emergency Planning
 - 3.9 Orchard
 - 3.10 Village Hall Trustees
 - 3.11 Education Foundation Trust Trustees
 - 3.12 Poorsland and Margaret Delabere Charity
4. **Apologies**
5. **Police report**
6. **PUBLIC QUESTION TIME** – Members of the public are invited to join the meeting and address the Parish Council on issues relating to the Agenda or any other matter. They may speak for 3 minutes. Comments may be recorded and included in the Minutes of the meeting. Members of the public should not participate in the main meeting unless invited to do so by the Chairman.
7.
 - A) DECLARATIONS OF INTEREST – DPI's or ODI's
 - B) DISPENSATIONS – As previously agreed -
 - C) REQUESTS FOR NEW DISPENSATIONS
8. **Minutes**
Approval of Minutes of Parish Council meeting held on 7th April 2025

9. **Planning**

- 9.1 25/0341/LBC - Harvington Hall , Harvington Hall Lane, Harvington, Worcestershire,- Provision of strengthening to the floor under the partition between the Marble Room and Red Room
- 9.1.1 25/0055/HOU / 25/0056/LBC - The Cottage And The Old Post Office , The Village, Chaddesley Corbett, Worcestershire, DY10 4SA - Proposed ground and first floor extensions to existing dwelling and proposed detached garage.
- 9.2 **Planning Approvals/Rejections from WFDC**
- 9.2.1 23/0564/HOU - Construction of two storey side and rear extensions and remodelling of existing Dwelling - Deanslake Cakebole Chaddesley Corbett – **Approved**
- 9.2.2 5/0174/PNR - Prior notification for the change of use of an agricultural building to 1No. dwelling and associated operational development Building East Of Thistle Barn Tanwood Lane Bluntington. – **Granted.**

10 **Councillor's Reports**

- 10.1 District Councillors/County Council Reports will be distributed by email direct to Councillors.
- 10.2 Councillors' Reports
- 10.3 Clerk's Report

11. **CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION**

11.1 **Annual Return 2024/25**

- 11.1.1.A report from the internal auditor has been circulated.
- 11.1.2 Review effectiveness of Internal audit
- 11.1.3.The Annual Governance Statement, Part 3, Section 1 for completion.
- 11.1.4.Accounting Statement 2024/25, Part 3, Section 2 for approval.
- 11.1.5 Asset Register for approval
- 11.1.6.Risk Assessment for approval
- 11.1.7.Insurance review
- 11.2. Review Financial Regulations.
- 11.3. Review Standing orders.
- 11.4. Update from Light Pollution Working Group.
- 11.5. VJ DAY Event
- 11.6. Parking on grass verges.

11.7. An opportunity for Councillors to request an item of information to be considered for the next agenda.

11.8. Maintenance - Lengthsman

12. **Financial Report and Actions**

12.1. To receive schedule of payments and receipts for April 2025.

12.2. To approve Bank Reconciliation for month ended April 2025.

13. Date of next meeting Monday 7th July 2025.

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| <i>Rachel Jefferies</i> <i>Clerk to the Parish Council</i> |
| Members of the Public are invited to join the Parish Council meeting at the Village Hall. www.chaddesleyparishcouncil.gov.uk |