

MINUTES OF THE PARISH COUNCIL MEETING
HELD ON
MONDAY 7th July 2025
AT CHADDESLEY CORBETT VILLAGE HALL
AT 7:00 pm

Attending: Chairman Cllr M Page, Cllrs, H Grove, J Wright, G Vernon, P Rowberry, D Thomas and, Mrs S Smith, Clerk Mrs R Jefferies. County Cllr Ian Hardiman.

1. **APOLOGIES:** Cllrs C Finnegan, G Hogan, S Walker, D Newbould.
2. **Police Report:** 00468_I_28052025. Criminal Damage/ Suspicious Circumstances - We are investigating criminal damage to a gate and gate post in Hill pool area of Chaddesley Corbett and are appealing to residents for information. The damage to the gate and post occurred between 21.10hrs on the 27th and 21.10hrs on 28th May. It is unknown if the outbuildings have been entered.
3. **PUBLIC QUESTION TIME - NONE**
4.
 - A) DECLARATIONS OF INTEREST – DPI's or ODI's – **NONE**
 - B) DISPENSATIONS – As previously agreed - **NONE**
 - C) REQUESTS FOR NEW DISPENSATIONS – **NONE**
5. The minutes of the meetings held on 12th May 2025 were approved and signed by the Chairman.
6. **Planning**
 - 6.1.1 Appeal in relation to Planning Application: 25/0302/PNR - Harvington Hall Farm , Harvington Hall Lane, Harvington, Worcestershire. - Notification for prior approval for the proposed change of use of an agricultural building to residential (Class C3) and associated operational development to create 1no. dwelling at Harvington Hall Farm – Appeal reference APP/R1845/W/25/3368172.
 - 6.2 **Planning Approvals/Rejections from WFDC**
 - 6.2.1 25/0302/PNR - Notification for prior approval for the proposed change of use of an agricultural building to residential (Class C3) and associated operational development to create 1no. dwelling at Harvington Hall Farm Harvington Hall Farm Harvington Hall Lane Harvington – **Refused**
 - 6.2.2 25/0293/S73 - Variation of condition 2 (approved plans) attached to Planning Permission 12/0506/FULL - The Old Chapel Tanwood Lane Bluntington – **Approved**
 - 6.2.3 25/0293/S73 - Proposed ground and first floor extensions to existing dwelling and proposed detached garage -The Cottage And The Old Post Office The Village Chaddesley Corbett - **Approved**
 - 6.2.4 Ref:25/0269/PNR - Change of use of an agricultural building to dwellinghouses and associated works - Barn And Land Opposite Vicarage Cottage Barrow Hill Lane Drayton – **Refused**
 - 6.2.5 25/0134/FUL - Change of use of first floor from Bed & Breakfast to flexible beauty salon and office use (Use Class E) and minor internal alterations The Talbot Inn The Village Chaddesley Corbett – **Approved**

7. **Councillor's Reports**

7.1.1 **District Councillors Reports** –Cllr Ian Hardiman reported we now have the planning inspector decision for Gypsy and Traveller sites for Curslow Lane of which there were two and the inspector has allowed provision for these on appeal. They are very close to the Chaddesley Corbett PC border so though this worthy of mention.
Full update is available on our website.

7.1.2 **County Councillors Report** –Cllr Ian Hardiman, reported on behalf of Cllr M Hart: He has spoken with Bill Waldron about the other flooding issue in Drayton and have asked our highways engineer to make contact with him. This has now happened and it is that the drains get blocked due to aggregate as opposed to tarmac being used at the edge of carriageway works in Barrow Hill Lane. It was very helpful for WCC highways to meet with Bill who have undertaken to remedy this issue.
Full update is available on our website.

7.3 **Councillors' Reports –**

7.3.1 Cllr J Wright requested that the Council investigate visibility issues when exiting St Cassians Way, and Cllr G Vernon raised similar concerns regarding visibility when leaving the Talbot. The Clerk will contact Cllr M Hart and the Highways Department, and Cllr D Thomas will assist due to his knowledge of the historical context.

7.3.2 Cllr D Thomas reported that he and Cllr M Page attended an informal meeting with A & H to receive early information about potential development plans for the site along Woodrow. A planning application is expected to follow.

7.3.3 Cllr M Page and Cllr S Walker attended a CALC meeting last month, which included a presentation on planning matters and an update on the Unitary Authority. Cllr S Walker was elected as Vice Chair of the CALC committee.

7.3.4 Cllr S Smith reported that the Reception class from Chaddesley Corbett Endowed School visited the allotments as part of the LNRS (Local Nature Recovery Strategy) project. The children have now completed a full growing cycle, from planting seedlings to harvesting crops.

7.4 **Clerk's Report**

7.4.1 The VAS has been moved to Woodrow.

7.4.2 As a situation arose this month, just a reminder that when acting in your capacity as a councillor, particularly when responding to planning applications or similar matters via your official .gov.uk email, those communications are not considered private. They may be subject to a Freedom of Information (FOI) request, as part of our legal duties around transparency and accountability.

8. **CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION**

8.1 Discussion on the potential of the Village Hall being used for a venue for people to donate blood – **It was agreed that the Clerk will contact the blood donation service to gauge interest, and the matter will be referred to the Village Hall Committee for further consideration.**

8.2 To discuss the possibility of installing a defibrillator at the Village Hall – **It was agreed that the Parish Council supports this initiative. Cllr M Page and the Clerk will investigate potential funding opportunities to cover the associated costs.**

- 8.3 PNR applications – **Following a discussion with Helen Hawkes, Cllr D Thomas reported that Prior Notification (PNR) applications are not always guaranteed approval and that it is important to focus on aspects that the Council is permitted to comment on. Cllr G Vernon noted the value of local knowledge in these matters.**
- 8.4 Request to transfer funds to the savings account – **It was approved to transfer £30,000.00 back into the reserve account, following a previous withdrawal made for the allotment purchase.**
- 8.5 Mobile signal – **Cllr H Grove provided an update on the rural mobile signal. After learning that rural coverage may be prioritised as part of NATO related defence spending, he contacted Myriad for clarification. He received a response directing him to check their website, but no updates were available. Cllr D Thomas will follow up with the County Council’s project manager to seek confirmation on whether the area will be included in the next phase of the fibre rollout.**
- 8.6 AGAR section 1 and 2 – internal audit and publication notice was displayed on notice board and website. All Documentation has been sent to PKF Auditors. – **Acknowledged.**
- 8.7 Dignity at Work – Document Review - **Approved**
- 8.8 Review of Burial Ground Fees.- **Approved, with an amendment to increase the non-residential fee to match WFDC.**
- 8.8.1 Burial Ground Rules - **The burial ground rules will be provided to funeral directors and applicants, and will also be displayed on the burial ground notice board. Anyone wishing to request a variation or exception to the rules must submit a formal application, which will be considered by the Parish Council.**
- 8.9 Allotment Plot disturbance - **It was agreed that the Clerk will obtain quotes for fencing with mesh in order to protect the allotments.**
- 8.10 Village Hall donation – **It was agreed to donate £2,000.00 toward the cost of updated fittings for the Village Hall. Cllr M Page will circulate a cost breakdown document on behalf of the Village Hall Committee.**
- 8.11 Annual Report – **Approved.**
- 8.12 An opportunity for Councillors to request an item of information to be considered for the next agenda.
- 8.12.1 Mobile Signal.
- 8.12.2 Allotment quotes
- 8.12.3 St Cassians Way update.
- 8.12.4 Projects and events.
- 8.13 **Maintenance Works – None.**
9. **Financial Report**
- 9.1 A schedule of payments and receipts were signed for June 2025 – **Approved**

Name	Payment	Amount
Sovereign	Play equipment Maintenance	£47.99

Lyca Mobile	Phone Contract	£5.00
Nest	Pension	£65.65
D Robbins	Burial Ground	£145.00
Village Hall	Room hire	£80.00
SLCC	CiLCA	£450.00
Royal Mail	Licence	£119.88
R.Jefferies	Expenses	£128.85
Receipts		
WCC	Lengthsman Scheme	£322.93
Allotment Holders	Rent	£63.00

9.2 Bank Reconciliation for the end of June 2025 – **Approved**

10. Date of next meeting, Monday 1st September, starting at 7PM.

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