

**MINUTES OF THE ANNUAL MEETING  
AND PARISH COUNCIL MEETING  
HELD ON  
MONDAY 11<sup>th</sup> May 2026  
AT CHADDESLEY CORBETT VILLAGE HALL  
AT 7.00pm**

Attending: Cllrs M Page, D Thomas, H Grove, J Wright, Mrs D Newbould, Mrs S Smith, P Rowberry, S Walker, Clerk Mrs Rachel Jefferies, District Cllr Robin Drew and 14 members of the public.

1. Election of Chairman – Cllr D Thomas headed the meeting whilst the election took place. Councillor Mark Page was reappointed as Chairman.
2. Declaration of Acceptance of Office – Duly signed by the Chairman.
3. **Appointments**
  - 3.1 Vice Chairman – Cllr D Thomas
  - 3.2 Chairman, Finance Committee – Cllr D Thomas
  - 3.3 Members of Finance Committee – Cllrs G Hogan, M Page, D Newbould.
  - 3.4 W F Area CALC and Parish Forum – Cllr M Page
  - 3.5 Lengthsman Scheme – Cllr M Page
  - 3.6 Neighbourhood Plan – Cllr D Thomas
  - 3.7 Allotments and Burial Ground – Cllr S Walker
  - 3.8 Emergency Planning – Cllr S Walker
  - 3.9 Community Orchard – Mr L Stockford
  - 3.10 Village Hall Trustees – Cllr M Page, Mrs P Pardoe, Cllr H Grove
  - 3.11 Education Foundation Trust Trustees - Mrs C Finnegan, J Wright
  - 3.12 Poolsland and Margaret Delabere Charity – Cllr S Smith
4. **Apologies** – Cllrs G Hogan and C Finnegan.
5. **Police Report:** - 00078\_I\_06042026 - We are appealing to the Harvington community for information following multiple burglaries at homes on Worcester Road, Harvington. The burglaries took place in the early hours of the 6 April 2026. Offenders gained entry by prising open windows and have taken cash, jewellery and documents.
6. **Public Question Time** –

A member of the public asked whether the parish boundary line was changing. It was confirmed that the parish boundary remains unchanged and that the changes relate to district ward boundaries to ensure more balanced representation across councillors. Another member of the public highlighted ongoing speeding concerns at Mustow Green. The Clerk confirmed that Cllr M Hart has recently looked into the matter and that a new pole is due to be installed by WCC to allow a VAS sign to be rotated into the area. The Clerk also confirmed that the concerns would be raised with the local policing team to highlight the

location as a dangerous spot and to request occasional speed enforcement within the area.

Further speeding concerns were also raised regarding Tanwood Lane and The Holloway. Whilst it was noted that both roads are subject to the national speed limit and there is limited action available, the concerns will still be fed back to Highways.

7. A) DECLARATIONS OF INTEREST – DPI's or ODI's – None  
B) DISPENSATIONS – As previously agreed - None  
C) REQUESTS FOR NEW DISPENSATIONS - None
8. **MINUTES** of the meeting held on 13<sup>th</sup> April 2026 were approved and signed by the Chairman.
9. **PLANNING**
  - 9.1 **New Planning Applications**
    - 9.1.1 26/0222/HOU - Rose Cottage, Woodrow Lane, Woodrow, Chaddesley Corbett, - Single storey side extension – **No Objections**
  - 9.2 **Planning Approvals/Rejections from WFDC**
    - 9.2.1 25/0801/FUL - change of use of two agricultural barns to mixed agricultural and equestrian use comprising a commercial herd livery, breeding and training of horses, and construction of a 20m x 60m all weather menage, with associated parking. Barns At Fold Farm (Rowberry's Nurseries) The Village – **Approved.**
10. **Councillor's Reports**
  - 10.1.1 **District Councillors Report** - Cllr R Drew reported the following:
    - Local Issues**

We have been dealing with the usual routine casework, reporting litter and fly tipping on the main A roads and along the country lanes and continue to monitor all enforcement issues.
    - Wyre Forest Issues**

We previously reported that we are using £100k from our Evergreen investment fund and £195k from UK Shared Prosperity Fund monies to invest and refurb the entrance at Bewdley Museum. Work has now been completed, which allows the space at the front of the museum to be used more flexibly.

We are actively marketing the newly refurbished Piano Building in the town center or food and beverage on the ground floor and office space on the first and second floor. We have a considerable amount of interest and are just awaiting someone to sign on the dotted line.

We have now considered proposals for the former Bridge Street carpark in Stourport on Severn and hope to redevelop this site. As part of the budget in February Council approved to allocate £4million for this scheme. The artist impressions have been on social media and there was an engagement exercise recently at the Stourport Civic Centre and there has been a public consultation on this. A decision has been made to take and design forwards following the public engagement exercise. We anticipate this now coming to the planning committee over the next few months.

The full report is available on our website.

During the meeting, following discussions regarding badgers, Cllr R Drew passed on a contact to the Clerk for advice and further assistance.

Cllr R Drew also advised that the national delegation scheme for planning is expected to change significantly. Training will be offered in the future to members of the Parish Council by the planning team at Wyre Forest District Council, with dates to be confirmed.

**10.1.2 County Councillors Report** – Cllr R Drew reported on behalf of Cllr M Hart:

I have been contacted by a Mustow resident regarding a drain cover and this has been investigated by WCC and there is no issue.

Regarding the possibility of a bench at Lower Chaddesley following an email from your clerk I am pleased to say this is possible.

The Road Safety Team have responded with the below comments:-

“If you can ask the PC to send a photo of the bench they wish to purchase and an exact location which complies with the below, I will be able to get a licence issued.

I do not see any problems in placing the bench in the location marked. It’s not in a visibility splay and is set back from the carriageway. The bench will be required to be located off the footway as not to obstruct the footway as it would be a hazard to vulnerable users of the footway.”

Therefore, please email Dean and I and we can progress this.

Highways / Severn Trent

The full report is available on our website.

**10.2 Councillors Report – None**

**10.3 Clerk’s Report- - None**

**11. CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION**

**11.1 Annual Return 2025/26**

**11.1.1.A report from the internal auditor has been circulated. – Approved subject to typos pointed out by Cllr D Thomas.**

**11.1.2 Review effectiveness of Internal audit – Yes, Approved**

**11.1.3.The Annual Governance Statement, Part 3, Section 1- Completed, signed and approved.**

**11.1.4.Accounting Statement 2025/26, Part 3, Section 2 - Completed, signed and approved.**

**11.1.5 Asset Register for approval – Approved**

**11.1.6.Risk Assessment for approval — Approved, With rewording of the burial ground.**

**11.2. Review Financial Regulations.- Approved**

**11.3. Review Standing orders – Approved**

**11.4. Quotes for Lion Manure – To be deferred until the Clerk speaks to Paul Allen for further advise.**

**11.5 Update on issues along Briar Hill – The Clerk confirmed an update that she had been in touch with Cllr M Hart regarding the parking issues on Briar Hill and Malvern View. The concerns have been reported regarding parking and yellow lines within the area. The damaged grass verge previously mentioned has also been reported to WCC Highways.**

**The speeding concerns along Briar Hill were also raised with the local policing team, and it was noted that a speed enforcement van had been present in the area during the previous week.**

**11.6. Community Orchard working party update. – A quotation had been circulated prior to the meeting from Hyde Hives for an orchard lectern (£250), with a bug hotel including details of the trees within the orchard, and 10 rubbing posts at £50 each, giving a total cost of £750. It was resolved to approve the quotation. It was also requested that the grass around each orchard tree be cut before mulch is applied as part of the LNRS work with the school. The Clerk confirmed she would contact the Lengthsman to see if this could be undertaken.**

- 11.7 Co-option of a Councillor. To review an application.- **Deferred until the next meeting.**
- 11.8 To consider the replacement of the existing Notice Board in the Village. **Further quotes are still being considered.**
- 11.9 Adopt IT policy to comply with the new assertion 10. – **Approved**
- 11.10 An opportunity for Councillors to request an item of information to be considered for the next agenda.
- 11.10.1 Cllr D Newbould requested that concerns regarding ticks along the public footpath through the fields from Woodrow to Harvington be noted within the minutes. The Clerk confirmed the information would also be passed to the parish magazine to help raise public awareness.
- 11.11. Maintenance - Lengthsman

## 12. Financial Report and Actions

- 12.1. To receive schedule of payments and receipts for April 2026. – **Approved**
- 12.2. To approve Bank Reconciliation for month ended April 2026. – **Approved**

<b>Name</b>	<b>Payment</b>	<b>Amount</b>
Zurich Insurance	Play equipment	£47.99
Lyca	Mobile	£5.00
Nest	Pension	£94.30
Village Hall	Room Hire	£80.00
D Robbins	Burial Ground	£155.00
Zurich	Insurance	£1107.05
D Robbins	Burial Ground	£150.00
M Mye	Bins	£125.00
R Jefferies	Expenses	£128.40
PC Website	Website	£273.60
Alpha Software	Rialtas	£504.00
WFDC	Commercial Bins	£1080.00
<b>Receipts</b>		
Worcs CC	Precept	£19124.70
WorcsCC	Lengthsman	£180.00
WFDC	Bin emptying	£644.40

13. Date of next meeting Monday 6th July 2025.

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