

A G E N D A
For the
PARISH COUNCIL ANNUAL MEETING
AND
PARISH COUNCIL MEETING
To be held on
Monday 11th May 2026
At 7.00 pm



1. **Election of Chairman**
2. **Declaration of Acceptance of Office**
3. **Appointments**
 - 3.1 Vice Chairman
 - 3.2 Chairman, Finance Committee
 - 3.3 Members of Finance Committee
 - 3.4 W F Area CALC and Parish Forum
 - 3.5 Lengthsman Scheme
 - 3.6 Neighbourhood Plan
 - 3.7 Allotments and Burial Ground
 - 3.8 Emergency Planning
 - 3.9 Orchard
 - 3.10 Village Hall Trustees
 - 3.11 Education Foundation Trust Trustees
 - 3.12 Poolsland and Margaret Delabere Charity
4. **Apologies**
5. **Police report**
6. **PUBLIC QUESTION TIME** – Members of the public are invited to join the meeting and address the Parish Council on issues relating to the Agenda or any other matter. They may speak for 3 minutes. Comments may be recorded and included in the Minutes of the meeting. Members of the public should not participate in the main meeting unless invited to do so by the Chairman.
7.
 - A) DECLARATIONS OF INTEREST – DPI's or ODI's
 - B) DISPENSATIONS – As previously agreed -
 - C) REQUESTS FOR NEW DISPENSATIONS
8. **Minutes**
Approval of Minutes of Parish Council meeting held on 13th April 2026

9. **Planning**

9.1 26/0222/HOU - Rose Cottage, Woodrow Lane, Woodrow, Chaddesley Corbett, - Single storey side extension

9.2 **Planning Approvals/Rejections from WFDC**

25/0801/FUL - change of use of two agricultural barns to mixed agricultural and equestrian use comprising a commercial herd livery, breeding and training of horses, and construction of a 20m x 60m all weather menage, with associated parking. Barns At Fold Farm (Rowberry's Nurseries) The Village

10 **Councillor's Reports**

10.1 District Councillors/County Council Reports will be distributed by email direct to Councillors.

10.2 Councillors' Reports

10.3 Clerk's Report

11. **CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION**

11.1 **Annual Return 2025/26**

11.1.1. A report from the internal auditor has been circulated.

11.1.2 Review effectiveness of Internal audit

11.1.3. The Annual Governance Statement, Part 3, Section 1 for completion.

11.1.4. Accounting Statement 2025/26, Part 3, Section 2 for approval.

11.1.5 Asset Register for approval

11.1.6. Risk Assessment for approval

11.2. Review Financial Regulations.

11.3. Review Standing orders.

11.4. Quotes for Lion Manure.

11.5 Update on issues along Briar Hill.

11.6. Community Orchard working party update.

11.7 Co-option of a Councillor. – To review an application.

11.8 To consider the replacement of the existing Notice Board in the Village.

11.9 Adopt IT policy to comply with the new assertion 10.

11.10 An opportunity for Councillors to request an item of information to be considered for the next agenda.

11.11. Maintenance - Lengthsman

12. Financial Report and Actions

12.1. To receive schedule of payments and receipts for April 2026.

12.2. To approve Bank Reconciliation for month ended April 2026.

13. Date of next meeting Monday 6th July 2025.

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| <p><i>Rachel Jefferies</i> <i>Clerk to the Parish Council</i></p> |
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| <p>Members of the Public are invited to join the Parish Council meeting at the Village Hall. www.chaddesleyparishcouncil.gov.uk</p> |
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05.05.26